

Home Maintenance Schedule & Checklist



October to December	Date Last Checked	Date Last Checked	Date Last Checked	Date Last Checked	Date Last Checked
Plumbing					
Outside faucets Drain outside hoses. Disconnect and store hoses.					
Interior					
Attic					
Examine for evidence of any roof leaks. Check insulation and remove or add if necessary. Check for evidence of birds, squirrels, raccoons, etc. Check for proper ventilation.					
Locks and burglar bars Check operation and lubricate/fix as necessary.					
Tub enclosures Inspect caulking and remove old caulk to recaulk if necessary.					
Weather stripping					
Check weather stripping and caulking around windows and doors (inside and outside). Adjust or replace if necessary.					
Windows Check for condensation and recaulk or reglaze/replace.					
Electrical and appliances					
Appliances Inspect and service if necessary.					
Cooling system					
Clean outside units with garden hose. Remove window air conditioner or protect with weatherproof cover.					
Heating and cooling systems Replace filters as necessary.					
Heating system					
General furnace inspection: Look for rust, scaling on heat exchanger, and proper flame color; note odd sounds or smells; and check condition of venting. Service heating system and heat pump every 2 years.					
Humidifiers and dehumidifiers					
Turn off and clean dehumidifiers. Turn on furnace humidifier if applicable.					
Exterior					
Garden beds Prepare for spring planting. Plant bulbs and winter plants.					
Gardening tools Clean and sharpen.					
Gutters and downspouts (if applicable) Clean and check for leaks, misalignment, or damage.					

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Landscaping					
Trim shrubbery around walls. Remove dead wood tree limbs or branches, or debris that can attract insects (no wood or shrubbery should be closer than 3 inches to your house). Maintain grading.					
Mulch beds and trees.					
Lawn Remove leaves from grass areas.					
Lawn and patio furniture Clean and store or cover with weatherproof material.					
Lighting Check bulbs and replace if necessary.					
Roof					
Check for leaks. Check for damaged, loose, or missing shingles.					
Check vents and louvers for birds, nests, squirrels, and insects.					
Check flashing around roof stacks and vents for leaks.					